



## VIRGINIA PORT AUTHORITY

600 WORLD TRADE CENTER, NORFOLK, VA 23510  
(757) 683-8000

### MEMORANDUM

**To: Port Customers**  
**From: Operations and Project Teams**  
**Date: February 1, 2018**

**Subject: Launching the PRO-PASS Trucker Reservation System (TRS) at NIT – March 1**

Thanks to your patronage and partnership, The Port of Virginia achieved an all-time record year for cargo volume in 2017, moving 2.84 million TEUs. We are well underway on our nearly \$700 million infrastructure improvements that will enable us to move your cargo more swiftly, safely and sustainably than ever before.

Today, we ask for your continued partnership and support as we near the launch of the [PRO-PASS Trucker Reservation System \(TRS\)](#) at NIT – the next phase in our ongoing commitment to providing you with world-class service.

In April 2017, we announced the launch of the [PRO-PASS website](#), and the deployment of a new generation of RFID tags for the trucking community.

**On March 1, 2018, mandatory trucker reservations will go into effect from 5:00 a.m. – 7:00 a.m., Monday – Friday, and 7:00 a.m. – 9:00 a.m. Saturdays, exclusively at NIT.** Today, NIT regularly processes approximately 2,500 truck transactions during a 13-hour truck working day. Deploying the TRS will enable the terminal operating team to meter the flow at NIT's gates hour-by-hour, ensuring maximum productivity and an improved on-terminal experience for the truck driver.

We ask for your support for the PRO-PASS Trucker Reservation System by:

- Talking with your trucking partner(s)
- Encouraging them to immediately become acquainted with, and begin to utilize, [PRO-PASS](#)
  - Non-binding appointments can be made today, and are encouraged
- Sharing your “lessons learned” (If you have experience with truck reservations in other ports)

We will continue to work collaboratively with our trucking partners, and with you, to ensure a seamless launch of the TRS on March 1 at NIT, building towards an expansion of the system, as it matures and proves its benefit.

Thank you for your business and thank you for your continued support of The Port of Virginia.